

Wider Consultation Process for finalising Model Standard Infection Control Precautions Policies

A wide consultation process was undertaken prior to the model policies being finalised. This included:

- § Sending all of the policies and associated literature reviews to a wide range of people for all areas in health and social care that might utilise the policies. This group had been discussed and agreed by the Steering Group
- § A background to the development of the policies was provided to them at this time as were templates to allow reviewers to have a method by which to respond to the Team at Health Protection Scotland
- § Comments that were received were collated into a spreadsheet and categorised under set headings by a small group within Health Protection Scotland
- § Checking of associated literature was again performed at this time to clarify points within the policies, associated with comments given by reviewers (NB Autoalerts set up when original literature searching was conducted allow automatic, timely reviewing and incorporation of any new information published into the policies)
- § Decisions made by the group, on which comments to take on board, were then ratified by an external reviewer who had read the policies and who was provided with all of the comments as they had been categorised to approve.