



Model Policy	Page No.	Change to Policy	Rationale
Hand Hygiene Policy and Procedure	2	<b>Content Page</b> Order of sections changed	
	4	<b>General good practice:</b> Section added on respiratory hygiene/cough etiquette	Rationale: strong scientific evidence that this should be included in infection control policies
	5	<b>What are the levels of hand hygiene?</b> Bullet added on 'Your 5 moments for Hand Hygiene'	Rationale: to ensure consistency with the National Hand Hygiene Campaign
	6	<b>When to perform hand hygiene?</b> Page added on the 'Your 5 moments for hand hygiene'	Rationale: to ensure consistency with the National Hand Hygiene Campaign
	7	<b>Level 1</b> Removed from <b>Before</b> and <b>After</b> entering/leaving clinical area ' <i>where no exposure to blood, other body fluids, or non- intact skin has occurred</i> '	Rationale: this was considered repetition as this is one of the principles of SICPs. Consistency with 'Your 5 moments for hand hygiene'
		<b>Level 2</b> Removed <b>Before/Between</b> - 'caring for those with an actual/potential infection - 'leaving rooms where patient/clients are being cared for in isolation ..' Removed <b>After</b> - 'contact with blood and other body fluids...' - 'in all high risk areas at all times...'	Rationale: this is covered in the Transmission Based Precautions and also under the 'Your 5 moments for hand hygiene.'
	8	<b>What factors should I look for in hand hygiene facilities?</b> Added - 'alcohol based hand gel' - Disposable paper towels - Hand wash basins should not have an overflow - Supplies of paper towels and other hand hygiene supplies should always be stored in a clean dry area prior to use	Rationale: this is to keep terminology consistent with this policy and the national Hand Hygiene campaign



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<b>Safe management of Linen Policy and Procedure</b>	<b>1</b>	Layout of policy changed. <b>Added</b> in as a title ' <b>Main Categories</b> '	Rationale: Enquiries received by HPS requesting clarification of categories.
		' <b>Soiled/foul linen</b> ' moved to the additional term (section)  <b>Added</b> with regard to soiled/foul - 'This term is often used in practice and local policy will determine into which category the linen will be placed e.g. used or infected'	Rationale: This is to assist in describing the categories detailed in the guidance to facilitate local interpretation.
	<b>10</b>	<b>How to dispose of soiled/foul linen?</b> <b>Added</b> in bullet - 'Refer to local policy for disposal of soiled/foul linen. This will determine into which category for linen soiled/fouled items should be placed e.g. 'used or infected'	Rationale: This is to assist in describing the categories detailed in the guidance to facilitate local interpretation
		<b>Procedure</b> Bullet 6. Changed term ' <b>clinical</b> ' to ' <b>healthcare</b> ' waste	Rationale: to reflect changes in legislation
	<b>11</b>	<b>What to do after disposing of used/infected linen</b> Bullet 3. Added ' <b>lockable area</b> '	Rationale – consistency
	<b>12</b>	<b>How should linen be transported safely to/from the laundry?</b> <b>Procedures</b> Bullet 2. Added in the term ' <b>used/infected linen</b> ' to reflect the terminology in the first page	Rationale – consistency
<b>14</b>	<b>What advice should be given to relatives/friends if they are taking used linen home to launder?</b>  <b>Procedures</b> Bullet 2. added ' <b>Alginate Bags</b> must never be placed within a domestic washing machine'.	Rationale – to reflect manufactures guidance	

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Safe management of Linen Policy and Procedure (cont..)	15	<b>Appendix 1</b> Bullet 1: Added in 'soiled/foul linen' to reflect the terminology in the first page	Rationale – consistency

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Safe Disposal of Waste Policy and Procedure	1	Reference made to <b>Appendix 1 in paragraph 3</b> of the introduction.	Rationale – consistency
		<b>Paragraph 3 and 4 significantly altered to take account of European Waste Catalogue Codes and Terminology</b>  <ul style="list-style-type: none"> <li>- For the purpose of this policy point ii) and iii) inserted after hazardous healthcare (special) waste</li> <li>- Part iv) the use of appropriate UN approved packing as specified in the Carriage of Dangerous Goods Regulations</li> </ul>	Rationale: to reflect changes in legislation
	4	<b>Segregation</b> <ul style="list-style-type: none"> <li>- Paragraph added in regards to the use of appropriate UN approved packing as specified in the Carriage of Dangerous Goods Regulations</li> </ul>	Rationale: to reflect changes in legislation
	8	<b>Where to dispose of waste safely and appropriately?</b>  2 <sup>nd</sup> Bullet, 1 <sup>st</sup> sub bullet refer to <b>Appendix 1 on colour coding</b>	Rationale: to reflect changes in legislation
	11	<b>How to safely store and transport waste?</b> Changed 'clinical' waste to 'healthcare' waste and introduced the term 'hazardous' waste	Rationale – consistency

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Occupational Exposure Management, including Sharps Policy and Procedure	5	<b>What action should be taken if an exposure incident occurs?</b>  <b>Eyes and mouth</b> Added bullet. - Do not swallow the water which has been used for mouth rinsing following mucocutaneous exposure	Rationale – consistency
	* implication for practice	<b>Post exposure prophylaxis for HIV changed from 2 hours to 1 hour</b>	<b>Rationale: to reflect changes in national guidance</b>

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Management of blood and other body fluid spillages Policy and Procedure	1	Added <b>Appendix 1 to the index page</b>	Rationale – consistency
	3	<b>What are the underpinning elements for the management of blood and other body fluid spillages.</b> <b>General Good Practice Points</b> Bullet 8. Changed term 'clinical' to 'healthcare' waste	Rationale: to reflect changes in legislation
	4	<b>How to prepare to deal with a spillage.</b>  <b>Items to manage the spillage</b> , 2nd bullet. Added 'Refer to flowchart in Appendix 1 for examples'.	Rationale – consistency
	7	<b>When and how to manage a urine spillage safely and effectively?</b>  <b>Preparation and staff protection</b> Bullet 2. Added in 'Gloves, Apron and goggles if risk of splashing.'	Rationale – consistency
	<b>Appendix 1</b>	'Healthcare' waste replaces 'Clinical' waste	Rationale: to reflect changes in legislation

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Providing Care in the most appropriate place	NA	No Changes to Policy	

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Control of the environment	4	<b>General Good Practice</b> Added in - Monitoring and recording of cleaning procedures should be undertaken	Rationale: to reflect changes in guidance
	7	<b>How should the environment be controlled in order to minimise the risks it may present in infection spread?</b>  <b>Preparation and staff protection</b> Added in bullet 4, sub bullet 3 - 'Alcohol and detergent wipes should not be used for routine cleaning of the environment'  <b>Procedures</b> Removed 'Best way' and changed Bullet 1 to say 'Damp dusting is the recommended way to clean the environment'  <b>Added bullet</b> - In the healthcare setting vacuums should be fitted with a HEPA filter which should be changed following manufacturers guidance	Rationale – consistency   Rationale – consistency   Rationale – consistency  Rationale: to reflect changes in guidance
	8	Removed - 'Fogging of the environment for cleaning is not recommended'.	Rationale: this is an outmoded method of cleaning with no supporting scientific evidence.

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<b>Control of the environment</b> (cont..)	<b>8 (cont)</b>	Added sentence - 'Steam Cleaning is a very effective method especially for specific equipment cleaning and can be used on most soft furnishings. It is not recommended for regular daily use due to health and safety issues. It is not suitable for replacement of current regular cleaning regimes but may be useful for specific periodic cleaning.'	Rationale: for inclusion, increased anecdotal evidence that this is used within the NHS particularly in England, supporting scientific evidence in the literature.'

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<b>Personal Protective Equipment Policy and Procedure</b>	<b>1</b>	<b>Introduction</b> Added 'Refer to Appendix 1 for putting on and adding PPE'	Rationale: to reflect changes in guidance
	<b>Appendix 1</b>	Standard Infection Control Precautions – Putting on and removing PPE	

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<b>Management of Care Equipment Policy and Procedure</b>	<b>6</b>	<b>How should care equipment be stored?</b>  Added - Care equipment must be stored, clean <b>and dry</b> following use  <b>Procedures bullet 6</b> Changed submersed to <b>immersed</b>  Added 'The item should then be rinsed and dried'	Rationale – consistency